

MINUTES OF BOARD MEETING
Manitowoc Board of Education
July 13, 2010

A regular meeting of the Board of Education was called to order by President Chrystal Myer at 6:00 p.m. Members present were Mr. Michael Herrity, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Members absent: Mr. Jim Protsman, Ms. Judy Carey

A motion was made by Michael Herrity, seconded by Tim Newberg, and unanimously carried by roll call vote to convene in closed session for the purpose of discussing and identifying School District collective bargaining contracts with the Manitowoc Education Association bargaining unit, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance and roll call by the Board secretary.

A motion was made by Michael Herrity, seconded by Lee Braunel, and carried to approve the minutes of the June 8, 2010, regular meeting.

In the absence of Chairperson Judy Carey, Lee Braunel reported on the July 7, 2010, meeting of the Finance and Budget Committee. Stan Hook and Scott Shields were present from the Wisconsin Department of Revenue to discuss Tax Increment Financing (TIF). Discussion involved the background of the TIF law, and the "but for" test criteria that the municipality and the Joint Review Board must meet prior to permitting creation of a TID. Braunel reported concerns about the district setting a tax rate which appears higher on tax bills due to inclusion of TIF funds that don't go to the school district.

Chairperson Michael Herrity reported on the July 13, 2010, meeting of the Policy and Personnel Committee. A new policy, Bullying and Other Forms of Aggressive Behavior, was brought forward from committee for a first read.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Michael Herrity, and unanimously carried, to approve voucher #059 totaling \$7,995,614.71, and voucher # 103 totaling \$935,353.38, for a total of \$8,930,968.09. There were no financial statements this month due to the annual audit.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of hire of professional staff and support staff, level movement for thirteen teachers on the teacher salary schedule, and approval of summer school employees. Motion was made by Michael Herrity, seconded by Lee Braunel, and carried to approve the Personnel Report as presented.

On motion by Lee Braunel, seconded by Michael Herrity, and carried, depositories for district funds were approved, as required by Wisconsin State Statute 34.05.

A motion to approve initial and additional student loans for 2010-2011 totalling \$212,900 and to authorize approval of any additional loan requests that are received up to the \$260,000 amount was made by Michael Herrity, seconded by Lee Braunel, and carried.

Director of Business Services Ken Mischler reported on McKinley Academy finances. Total McKinley Academy revenues for 2009-10 totalled \$482,095.12; expenditures and costs totalled \$511,271.01, with net cost of \$29,175.89, excluding grant revenues and grant expenditures. Discussion ensued regarding the success of the McKinley Academy. It was pointed out that additional students would make the program more cost effective, generating more revenue with minimal cost increases. Superintendent Swanson stressed the importance of graduating student that wouldn't make it in a traditional setting, and preparing students to be self-sufficient. Lee Braunel expressed an interest in following up with graduates to verify success rates.

A motion to approve a transportation contract for 2010-2015 with Brandt Buses, containing a 1.5% increase for the regular transportation contract and a 2% increase for special education, extracurricular and other special transportation, was made by Lee Braunel, seconded by Tim Newberg, and carried.

Superintendent Swanson provided an update on various district activities. Items he specifically talked about included the district's summer school program which is going well; the district's IB program garnered a 93% success rate, exemplary for a district new to the program; and five local school districts met in Two Rivers on June 23 for a collaboration retreat, to discuss ways to become more efficient and effective, one of our goal objectives. There will be a 4th Tuesday meeting on July 27 for budget adjustments, TIF discussion, and goals discussion.

After discussion, on motion by Michael Herrity, seconded by Tim Newberg, and carried, a proposed school trip for Washington Jr. High School's DC Club students to Washington D.C. and Gettysburg, PA on April 13-17, 2011, was approved.

Superintendent Swanson relayed a request on behalf of Kettle Moraine School District that our Board support legislation to prohibit specifying insurance companies when bargaining. Concerns arose from Board members regarding the extent of support requested and the fact that the request for support was not provided in writing. The agenda item was tabled pending receipt of further information.

Upon motion by Lee Braunel, seconded by Tim Newberg, and carried, the meeting adjourned at 7:55 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
July 27, 2010

A special meeting of the Board of Education was called to order by President Chrystal Myer at 12:00 noon on July 27, 2010. The following Board members were present: Mr. Michael Herrity, Mr. Jim Protsman, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Absent: Ms. Judy Carey

Director of Business Services Ken Mischler presented 2009-10 budget adjustments that reflect Board action during the 2009-10 school year. These include changes in General Fund (Fund 10) and Special Projects Funds (Fund 20) budgeted expenditures; various budgeted Special Project Fund (Fund 20) expenditures (which includes special education costs); pupil transportation costs in Fund 10 and 27; cost of student transportation relative to student transportation software and some GPS systems; Fund 21 revenues; Fund 45 and 49. A motion to approve the budget adjustments as presented was made by Lee Braunel, seconded by Tim Newberg, and carried unanimously (6-0) by roll call vote.

Superintendent Swanson and Director of Business Services Ken Mischler summarized the Tax Increment Financing (TIF) issue at hand. Considerable discussion ensued, with major concerns voiced by Board members as to whether the demolition of the Mirro building without an economic development plan for that area actually meets the "but for" qualifications of a legitimate TIF. Motion was made by Michael Herrity to instruct the district's representative to vote against adding the Mirro property to Tax Increment Financing (TIF) 16, seconded by Lee Braunel, and unanimously carried (6-0).

Superintendent Swanson summarized tentative Board goals and objectives as distributed to members. After encouragement from Superintendent Swanson, Board member Lee Braunel suggested the inclusion of a Board technology goal. It was the consensus of the Board that this goal be drafted for consideration at the August board meeting.

On motion by Jim Protsman, seconded by Tim Newberg, the meeting adjourned at 12:45 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
August 10, 2010

A regular meeting of the Board of Education was called to order by President Chrystal Myer at 7:00 p.m. Members present were Mr. Michael Herrity, Mr. Jim Protsman, Ms. Judy Carey, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

The Board convened in open session at 7:00 p.m. and began with the pledge of allegiance and roll call by the Board secretary.

A motion was made by Michael Herrity, seconded by Tim Newberg, and carried to approve the minutes of the July 13, 2010, regular meeting and the July 27, 2010, special meeting.

Chairperson Jim Protsman reported on the August 2, 2010, meeting of the Curriculum Committee at which Director Tom Waldron presented the Information Library Media and Technology Plan for 2010-2013. Items discussed during the report were infrastructure plans, professional development, and responsible and safe use of computers. On motion brought from committee, the Board voted unanimously to approve the Information Library Media and Technology Plan for 2010-2013.

The Buildings and Grounds Committee meeting of August 5, 2010, failed to produce a quorum. Chairperson Lee Braunel reported that a second Buildings and Grounds Committee meeting will be scheduled for the purposes of discussing an easement that the City wants relative to the skateboard park, and the 9th Street parking situation by Lincoln High School. Braunel also reported that Pete Holm brought diagrams to the Committee to inform members of tentative plans being made for Rubick Field.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Judy Carey, and unanimously carried, to approve voucher #065 totaling \$745,879.14, voucher #105 totaling \$4,066,471.41, and voucher # 109 totaling \$758,779.00 for a total of \$5,571,129.55.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of five resignations, hire of professional staff, and level movement for seven teachers on the teacher salary schedule. Motion was made by Michael Herrity, seconded by Jim Protsman, and carried to approve the Personnel Report as presented.

School Forest Coordinator Patty Maher presented the end of the year report for 2009-10. Highlights included School Forest use of 141 days with a total of 9,751 student visitors and 1,647 adult visitors, for a total of 11,398 visitors (highest school forest use in the state); School Forest Coordinator instruction totaled 100 days; grants totaling approximately \$7,000 were received for Wisconsin Environmental Education Board (WEEB) to fund the "four-year-olds in the forest" project and FORWARD endowment of \$1,750; curriculum work; workshops; logo contest; Rahr2Rahr bike ride; invasive species; property/equipment updates; acceptance of a \$4,353.50 forestry bid; traveling AIS display; fundraising of over \$27,000 toward \$54,000 Boardwalk Project; service projects; and donations.

In the absence of Madison Elementary School Principal Michael Dunlap, Superintendent Swanson presented the Children At-Risk Plan for 2010-2011. The plan included the ongoing

goals of providing professional development relating to the resiliency model; intensifying collaboration and partnerships with community organizations and parents; and supporting the development of resiliency and wellness of all staff members. Goals specific for 2010-2011 include improving identification strategies, interventions, and focusing on enhancing instruction, assessment and progress monitoring in every classroom; studying the graduation rate and identifying strategies for improving it; and reviewing *Passages* transition programming at Lincoln High School. Swanson specifically highlighted graduation rates, types of graduation diplomas, the relation of instruction and assessment in regard to graduation, students lagging behind peers in academic growth, and levels of services for at-risk students. A motion to approve the plan was made by Michael Herrity, seconded by Jim Protsman, and carried.

Superintendent Swanson informed the Board that Director of Pupil Services Dawn LeLou-Matte will present the MCCC's Annual Report at the September meeting.

Superintendent Swanson provided an update on district activities. Items specifically talked about included teachers beginning on Monday, August 16; mentor training will be held Thursday, August 12 in preparation of new teacher/mentor week; all staff will return on Thursday, August 26 and all Board members are encouraged to attend the welcome back inservice at the LHS auditorium at 8 a.m.; Back to Basics publication was mailed to all households and includes a letter from the Superintendent containing four topics: student fees with an included fee schedule; a reminder that school district calendars are no longer printed; buildings will now be locked during the school days, with buzzer access only to all of our buildings after the school day has commenced; and a new messaging system will allow communication with thousands of parents via home, work, and cell phones and email, to announce emergencies or other reminders. CESA 7 is working on new Wisconsin standards, the "common core standards". MPSD administrators will attend a rollout session in Green Bay on August 20. Also, CESA 7 has scheduled a session for school board members from Manitowoc County on September 20 at the Holiday Inn from 6 to 8 p.m. Also, the WASB regional meeting will be October 7 in Kiel. There is no 4th Tuesday meeting planned at this time; September 14 will be the next regular Board meeting.

Superintendent Swanson invited Director of Buildings and Grounds Jeff Schulz to give a brief update on district construction projects. Schulz indicated that the Franklin project will come down to the end, anticipating August 20 completion and will be ready for teachers on August 23; Wilson offices are almost complete, asphalt is poured and striping scheduled; Jackson is scheduled for completion on August 16.

On motion brought from committee for the second read, the Board unanimously approved the new policy 5517.01, Bullying and Other Forms of Aggressive Behavior.

A motion was made by Judy Carey, seconded by Michael Herrity, and carried unanimously by roll call vote (7-0), to approve Resolution No. 2, Resolution Awarding the Sale of \$1,615,000 Taxable General Obligation Promissory Notes (Qualified School Construction Bonds – Direct Payment).

A motion was made by Judy Carey, seconded by Lee Braunel, and carried unanimously by roll call vote (7-0), to approve Resolution No. 1, Resolution Awarding the Sale of \$1,975,000 General Obligation Promissory Notes.

It was moved by Lee Braunel, seconded by Tim Newberg, and unanimously carried (7-0) to approve District goal objectives as proposed by the administration for 2010-2011 covering student learning, staff, operations, and communication.

Upon motion by Lee Braunel, seconded by Michael Herrity, and carried, the meeting adjourned at 7:55 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
September 14, 2010

A regular meeting of the Board of Education was called to order by President Chrystal Myer at 7:00 p.m. Members present were Mr. Michael Herrity, Mr. Jim Protsman, Ms. Judy Carey, Mr. Lee Braunel, Mr. J.J. Ploederl, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.
Members absent: Mr. Tim Newberg

The Board convened in open session at 7:00 p.m. and began with the pledge of allegiance and roll call by the Board secretary.

A motion was made by Michael Herrity, seconded by Lee Braunel, and carried to approve the minutes of the August 10, 2010, regular meeting.

Board President Myer acknowledged correspondence received from the City of Manitowoc regarding annexation of property from the Town of Manitowoc Rapids to the City of Manitowoc.

Madison Elementary School Principal/Summer School Coordinator Michael Dunlap introduced teachers Carl Black, Melissa Buck, Jim Carlson, Jayna Deicher, Jennifer Hartman, and Marcia Keil, who, along with some of their students, shared highlights representing academic and enrichment programming from Summer School 2010.

Buildings and Grounds Committee Chairperson Lee Braunel reported on the August 24, 2010, meeting, wherein a draft skateboard park easement from City Attorney Juliana Ruenzel was distributed and considered. The City requested an easement for the purpose of moving the main entrance of the skateboard park off the MPSD parking lot and giving the City access to the entrance from MPSD property. After discussion, the Buildings and Grounds Committee voted to deny granting the easement to the City of Manitowoc. On motion brought from committee to deny the City's request for an easement, considerable discussion ensued. The Board voted not to deny the City's request for an easement, 2-4 (Herrity, Ploederl, Protsman and Carey dissenting). The Committee report continued with an update regarding traffic issues on 9th Street that were discussed at the August 5, 2010, meeting. The District's bus parking issue, concerning 9th street by Lincoln High School's JFK Fieldhouse, will be reviewed by the City's engineering department and the school district.

Curriculum Committee Chairperson Jim Protsman reported on the September 10, 2010, meeting, when teacher Lee Thennes gave an overview of the Project Citizen program being implemented in the Civics class at Lincoln High School this year. The goal of the program is to "develop in students a commitment to active citizenship". The Project Citizen video was presented to the Board of Education.

Finance and Budget Committee Chairperson Judy Carey reported on the September 14, 2010, committee meeting. Director of Business Services Ken Mischler gave a recap of the draft 2010-11 budget, highlighting the \$1.8 million already cut by the District for the 2010-11 budget. We expect to receive \$1.7 million less than last year, with a 3.87% increase in total expenditures. The district's projected revenue limit is estimated at \$52,153,706, or 2.22% above last year. The proposed tax levy would have increased 14.95%. Administration proposed a transfer of \$1,440,000 from Fund 10 fund balance to Debt Service (Fund 39), which would decrease the proposed tax levy from 14.95% to approximately 7.17%. Administration proposes to use the \$1,093,035 Education Jobs bill allocation to reduce layoffs next year. A motion was brought forward from committee for a public hearing on October 12, 2010, at 6:30 p.m.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Judy Carey, seconded by Michael Herrity, and unanimously carried, to approve voucher #111 totaling \$3,121,160.02, and voucher #114 totaling \$3,011,749.80, for a total of \$6,132,909.82. Also presented were financial reports for the months ending June 30, 2010, July 31, 2010, and August 31, 2010.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of four resignations, hire of professional staff and support staff, level movement for eleven teachers on the teacher salary schedule, and approval of extracurricular contracts. Motion was made by Lee Braunel, seconded by Jim Protsman, and carried to approve the Personnel Report as presented.

On motion by Michael Herrity, seconded by Jim Protsman, motion carried to designate Keith Shaw as the District's youth options coordinator.

Director of Elementary and Secondary Education Marcia Flaherty presented the Professional Development Plan for 2010-2011. Director Flaherty noted that the singular purpose of the plan is to improve student learning for all students in the District. Highlights from high school, junior high school, and elementary staff development plans were presented to the Board. On motion by Lee Braunel, seconded by Michael Herrity, the Professional Development Plan for 2010-2011 was approved as presented.

Guidance and counseling staff Duane Simmons, Terry Augustine, Erin Thennes, Tiffani Schley, Jill Link, Sara Schultz, Todd Haddler, and Amy Pendergast gave an annual review of goals from 2009-10 and goals for 2010-2011. On motion by Michael Herrity, seconded by Jim Protsman, the plan was unanimously approved.

Director of Pupil Services Dawn LeLou-Matte presented the Manitowoc County Comprehensive Charter School (MCCCS) annual report. Presentation highlights included mission, overall goals with emphasis on academic and reading skills, test results, parent involvement, fundraisers, and upcoming events.

Superintendent Mark Swanson's activity report highlighted upcoming open houses throughout the district and in particular an October 5 open house scheduled for Franklin Elementary School; construction projects and security awareness; official enrollment numbers to be confirmed in the near future; no fourth Tuesday Board meeting scheduled at this time; and a new 4-year-old kindergarten site open at the Sacred Heart site, with 11 children in that program.

On motion by Jim Protsman, seconded by Michael Herrity, and unanimously carried, the German Live Summer School Course for June 13 to June 30, 2011, was approved.

On motion by Michael Herrity, seconded by Jim Protsman, and carried, the meeting adjourned at 9:23 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
October 12, 2010

Director of Business Services Ken Mischler conducted a public hearing on the proposed 2010-2011 budget. A summary of the 2009-2010 and the 2010-2011 budget expenditures, revenues, total tax levy, equalized property value, and the net tax levy rate was provided. The total tax levy will increase about \$1,327,828 (7.17%), which translates to a net tax levy rate of \$8.107 per \$1,000, or a 7.71% increase. Director Mischler summarized various aspects of the budget, including factors impacting the 2010-2011 budget. After replying to various Board inquiries, the following public comments were heard:

Michael Retzinger of 802 Sarah Miles Court, Manitowoc, WI, spoke regarding the economic condition of the community in relation to the proposed property tax increase.

Tom Spear of 1203 Westwood Lane, Manitowoc, WI, spoke on behalf of the Taxed Enough Already (T.E.A.) Party, indicating that people want tax decreases and not increases.

Superintendent Mark Swanson presented comparison data, using statistics from Wisconsin Taxpayers Alliance to compare the Manitowoc Public School District with the State average, the Green Bay Public School District, Sheboygan Area School District, Two Rivers Public School District and Valders Area School District. Manitowoc's overall spending per pupil is 9.6% below the state average; overall spending is 6.4% below the state average; and property taxes received per pupil are 54% below the state average. A low spending District, Superintendent Swanson commended the School Board for shifting every available dollar to classroom instruction and standing firm on the commitment to provide quality education to children. Clarification was made regarding MPSD being self-funded, and fund balance issues were discussed.

There being no further comments from the public, on motion by Michael Herrity, seconded by Jim Protsman, and carried, Board President Chrystal Myer declared the public hearing closed at 7:20 p.m.

The regular meeting of the Board of Education was called to order by President Chrystal Myer at 7:21 p.m. Members present were Mr. Michael Herrity, Mr. Jim Protsman, Ms. Judy Carey, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

The meeting began with the pledge of allegiance and roll call by the Board secretary.

A motion was made by Michael Herrity, seconded by Jim Protsman, and carried to approve the minutes of the September 14, 2010, regular meeting.

Tom Waldron, Coordinator of Instructional Technology and Library Media Services, gave a presentation on Infinite Campus, emphasizing data collection and analyzing capabilities. Inquiries revealed that Infinite Campus can service an unlimited number of concurrent users; only teachers who need to access student grades have permission to do so; and the program is cost effective and efficient.

Chairperson Michael Herrity reported on the September 27, 2010, Policy and Personnel Committee meeting. Two policies were approved to be brought forward to the Board for first

readings, those being Policy 7540 Computer Technology and Internet Acceptable Use and Safety, and Policy 7540.05 Assistive Technology and Services.

Chairperson Jim Protsman reported on the October 8, 2010, meeting of the Curriculum Committee. The course "Sophomore Physical Education" will be discontinued and the course name changed to "General Physical Education". A selection of physical education courses will be available for sophomore physical education requirements. The "Family, Food, and Society" course will be deleted and other options made available. The committee approved beginning the process of reducing German to a four-year offering rather than a six-year offering. In the Art Department, the course "Experiencing the Arts" will be replaced with "Art through the Ages", and "Photography 2" will be replaced with "Advanced Photography". On motion brought from committee, all four proposals were approved.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried, to approve voucher #116 totaling \$3,489,638.13, and voucher #119 totaling \$2,956,108.79, for a total of \$6,445,746.92. Also presented was the financial report for the month ending September 30, 2010.

Director Mischler shared the third Friday enrollment report which reported a decrease of 23 students. FTEs totaled 5,533, with total student count of 5,605, senior high 10-12 count of 1,333, junior high 7-9 count of 1,160, elementary 1-6 count of 2,200, kindergarten count of 374 and preschool count of 367.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of two retirements, hire of professional staff and support staff, level movement for ten teachers on the teacher salary schedule, and approval of extracurricular contracts. Motion was made by Jim Protsman, seconded by Lee Braunel, and carried to approve the Personnel Report as presented.

It was moved by Michael Herrity, seconded by Tim Newberg, and unanimously carried, to reappoint Marcia Flaherty as the District's designated Equity/Title IX Coordinator.

On motion by Judy Carey, seconded by Lee Braunel, and unanimously carried, Michael Herrity's name will be submitted to the McKinley Academy Board for reappointment.

Director of Elementary and Secondary Education Marcia Flaherty and Summer School Coordinator Michael Dunlap presented the 2010 summer school report. The slight decrease in participation numbers was attributed to the state guidelines that limit certain types of course offerings that no longer qualify for state aide.

Motion was made by Michael Herrity, seconded by Jim Protsman, and unanimously carried to approve the Bloodborne Pathogens Exposure Control Plan as presented by Director of Pupil Services Dawn LeLou-Matte.

Motion was made by Michael Herrity, seconded by Jim Protsman, and unanimously carried to approve the Emergency Nursing Services Plan as presented by district nurses Nan Oswald, Janet Schmidt, and Kellea Ewen.

Superintendent Mark Swanson's activity report highlighted the successful homecoming parade, 100th anniversary celebration, and pep rally; congratulated Kerry Krull for a perfect rating on the

Perkins Grant after meeting all core indicators; and expressed regret at losing Herald Times Report Allison Wickler due to her relocation.

After a short break of approximately five minutes, the Board reconvened.

After considerable discussion, a motion was made by Judy Carey and seconded by Michael Herrity to approve the 2010-2011 Manitowoc Public School District budget presented at the budget hearing on October 12, 2010, in accordance with Section 65.90 of the Wisconsin Statutes, which includes expenditures in the General Fund of \$58,450,704, total expenditures of all funds of \$77,246,760, and total revenues of \$75,806,760 with a tax levy of \$19,836.345. Considerable discussion ensued regarding the potential tax increase, timeliness of the budget process, and the district's financial situation. After roll call vote, motion passed 4-3 (Myer, Protsman and Newberg opposed).

Easement with the City of Manitowoc was tabled until such time as information is made available to the Board of Education for consideration.

On motion by Judy Carey, seconded by Michael Herrity, and carried, the meeting adjourned at 9:40 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
October 26, 2010

A special meeting of the Board of Education was called to order by Vice President Michael Herrity at 12:00 noon. Members present were Mr. Jim Protsman, Ms. Judy Carey (12:02 p.m.), Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, and Mr. Michael Herrity. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Members absent: Ms. Chrystal Myer

Director of Business Services Ken Mischler outlined the budget adjustments that need to be approved in order to establish the district's 2010-2011 tax levy. Information necessary to set the tax levy was not available until this time. The information needed to approve the property tax levy includes state equalization aid, computer aid, third Friday enrollment, municipal equalized property values, and transfer of services between districts. Wisconsin's Department of Public Instruction certified the equalization aid to all districts as of October 15. The adjusted 2010-2011 budget has a decrease in enrollment from the estimate, which was based on a decrease in grades 1-12 enrollment. Third Friday enrollment decreased by 53 full-time equivalencies (FTEs) and summer school reduced by 15 FTEs. A declining enrollment exemption allows the district an additional \$208,363 of revenue limit authority. The District's revenue limit calculation is equal to the amount previously presented at \$52,153,706, which is an increase of 2.2%. The District will receive \$33,408,579 in equalization aid and \$117,314 in computer aid. This increases equalization aid by \$280,806 over the previous estimate, however the equalization aid is \$1,390,606 less than last year.

The 0% change in the revenue limit calculation and the increase in equalization aid will result in an increase in the total tax levy of \$1,038,160 as compared to last year, or an increase of 5.61%. The equalized value of the district decreased 2.17%. As a result, the net tax levy rate will increase from \$7.53 per \$1,000 last year to \$8.13 per \$1,000 this year. A motion to approve the changes to the Manitowoc Public School District's 2010-2011 budget which was adopted on October 12, 2010, was made by Judy Carey, seconded by Lee Braunel, and carried by roll call vote (5-1, Newberg opposed). Considerable discussion ensued on the process of seeking alternative budget choices and the importance of attending Finance and Budget Committee meetings.

It was moved by Jim Protsman, seconded by Judy Carey, and carried by roll call vote (5-1, Newberg opposed) to establish the 2010-2011 property tax levy of \$19,546,677. Apportionment of the total tax levy is as follows:

City of Manitowoc	\$15,011,189
Town of Centerville	284,041
Town of Kossuth	585,544
Town of Manitowoc	781,716
Town of Manitowoc Rapids	1,223,817
Town of Newton	1,341,339
Town of Two Rivers	165,555
City of Two Rivers	153,476

Director of Elementary and Secondary Education Marcia Flaherty and Lincoln High School Principal Keith Shaw reported on A.C.T. data. Highlighted areas included five year trends of average ACT scores, benchmark scores, average ACT scores by level of participation, percent

of ACT-tested students ready for college-level coursework, average ACT science and math scores by course sequence, and average ACT scores and average score changes by common course patterns. Most high school students take ACT tests at the end of their junior year. Considerable discussion revolved around students taking elective vs. hard core classes and educational opportunities for all students.

On motion by Lee Braunel, seconded by Jim Protsman, motion carried to adjourn at 12:54 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Michael Herrity
Board Vice President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
November 9, 2010

A regular meeting of the Board of Education was called to order by Vice President Michael Herrity at 6:00 p.m. Members present were Mr. Jim Protsman, Ms. Judy Carey, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, and Mr. Michael Herrity. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Absent: Ms. Chrystal Myer

A motion was made by Lee Braunel, seconded by Tim Newberg, an unanimously carried by roll call vote (6-0) to convene in closed session for the purpose of considering, discussing and identifying School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance.

A motion was made by Judy Carey, seconded by Lee Braunel, and carried, to approve the minutes of the October 12, 2010, regular meeting and the October 26, 2010, special meeting.

Vice-President Michael Herrity acknowledged correspondence received from a citizen which was distributed to Board members and placed on file.

Principal Joanne Metzen, with Coordinator Kim Andrastek from the Jefferson Community Learning Center (JCLC), and AmeriCorps member and certified teacher Mark Chouinard presented an update on the Jefferson Community Learning Center, accompanied by five students.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Judy Carey, and unanimously carried (6-0), to approve voucher #123 totaling \$3,779,430.88, and voucher #127 totaling \$2,788,493.77, for a total of \$6,567,924.65. Also presented was the financial statement for the month ending October 31, 2010.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of one termination, hire of support staff, level movement for ten teachers on the teacher salary schedule, leave of absence, and extra-curricular activities. Motion was made by Jim Protsman, seconded by Tim Newberg, and carried, to approve the Personnel Report as presented.

Chartwell's MPSD Manager, Lynette Zalec, presented an update of the District food service program and introduced new District Manager, Jerry Plocinski. In their 7th year of servicing the District, Chartwell's is experiencing a dramatic increase in free meals provided to students. Some update topics included the Fresh Fruit and Vegetable Program, All School Cook-Out, food

for 6th grade camp, catering, the Lincoln Senior High School Environments Program, Enhancements for 2010-2011, Safety Committee, and gluten free menus.

Dawn LeLou-Matte introduced the following staff who presented a deaf and hard of hearing (DHH) report: Paula Gilbertson, deaf and hard of hearing teacher; Katie Prochnow, Lindsay Brittnacher and Jenni Remiker, educational interpreters. Some issues covered included the DHH program mission statement, numbers of kids and schools, audiogram of familiar sounds, misconceptions about DHH individuals, communication access in the classroom, assistive technology, staff duties, and program goals.

Superintendent Swanson reminded the Board that Michael Herrity was appointed (in May) to attend the 2011 Wisconsin State Education Convention in Milwaukee on January 19-21, 2011. Lee Braunel is the alternate representative. Board members were encouraged to attend the convention.

Superintendent evaluation forms were distributed to Board members. Superintendent Swanson's self-evaluation and the Superintendent evaluation forms are to be completed prior to December 1, 2010.

Superintendent Swanson's activity report highlighted a successful test of the emergency notification system which sent messages to all parents by way of the Infinite Campus student management system. Also, the Japanese Ambassador to the United States visited Lincoln High School as a guest of Representative Petri.

At 8:31, a motion was made by Lee Braunel, seconded by Tim Newberg, and carried, to reconvene in closed session for the continuation of considering, discussing and identifying School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

At 9:18 p.m., motion was made by Lee Braunel, seconded by Tim Newberg, and carried, to adjourn (from closed session).

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
November 23, 2010

A special meeting of the Board of Education was called to order by President Chrystal Myer at 12:00 noon. Members present were Mr. Jim Protsman, Ms. Judy Carey (12:05 p.m.), Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, Mr. Michael Herrity, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Lincoln High School Principal Keith Shaw gave a summary of the zero and eighth hour proposal for Lincoln High School. If approved, implementation could occur as early as next year. The zero and eighth hour initiative is expected to reduce conflicts when students choose courses. Benefits include expanding course options without increasing full time equivalencies (FTEs); increasing instructional time for credit deficient students; increasing graduation rate allowing seniors to complete credit deficient coursework; offering workplace flexibility for staff. It was noted that students could not use the program to graduate early from high school and would still be required to attend six hours per day and three credits per semester. After extensive research by staff members, Principal Shaw indicated that the majority of his staff favors implementing the zero and eighth hour proposal. Discussion involved teacher workday impact, zero hour begins at 6:54 a.m.; snow day decisions; bussing availability; and support staff schedules. On motion by Jim Protsman, seconded by Judy Carey, and carried unanimously, the zero and eighth hour initiative was approved as presented.

Buildings and Grounds Committee chairperson Lee Braunel reported on the November 16, 2010, Committee meeting. Draft conceptual drawings, displayed at the November 19, 2010, "Meet the Ships event" were distributed to Board members. Chairperson Braunel reported that the fundraising projects would be completed without Board financial support and are hoped to be completed by August 2011.

On motion by Michael Herrity, seconded by Lee Braunel, motion carried to adjourn at 12:38 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
December 14, 2010

A regular meeting of the Board of Education was called to order by President Chrystal Myer at 6:00 p.m. Members present were Mr. Michael Herrity, Mr. Jim Protsman, Ms. Judy Carey, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

A motion was made by J.J. Ploederl, seconded by Jim Protsman, and unanimously carried by roll call vote to convene in closed session for the purposes of considering, discussing and identifying School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes; the annual performance evaluation of the superintendent of schools of the school district, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes; and employment, promotion, compensation and performance evaluations of administrative staff, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:04 p.m. and began with the pledge of allegiance.

A motion was made by Lee Braunel, seconded by Tim Newberg, and carried, to approve the minutes of the November 9, 2010, regular meeting and the November 23, 2010, special meeting.

Principal Kathy Lemberger and special education teachers Matt Malcore and Justin England accompanied five students who shared excerpts from their IEP (Individualized Education Program) videos. The videos allowed students to reflect on their education and personal lives. IEP videos included dramatizations, i.e. angry outbursts, corrective actions, and effects of corrective actions. Students learned that homework could be accomplished with time remaining for hobbies; they considered future plans and learned to use the iMovie program.

Buildings and Ground Committee Chairperson Lee Braunel summarized the December 13, 2010, meeting wherein MPSD Booster Club members Karen Rohrer and Kerry Winans discussed a capital campaign for JFK enhancements. The project will require \$375,000 to be fundraised, including naming rights/sponsorships. Funds are anticipated to be raised from January 2011 through May 2011, with work to be completed in summer 2011, if funding is available. No funds will be allocated from the school district budget.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried, to approve voucher #129 totaling \$3,116,964.83, and voucher #132 totaling \$2,773,684.05, for a total of \$5,890,648.88. Also presented was the financial statement for the month ending November 30, 2010.

Director of Business Services Ken Mischler presented the "Independent Auditors' Report on Communication with those Charged with Governance," for the year ending June 30, 2010, and answered Board inquiries.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of one retirement, hire of support staff, level movement for seven teachers on the teacher salary schedule, and extra-curricular activities. Motion was made by Michael Herrity, seconded by Jim Protsman, and carried, to approve the Personnel Report as presented.

Due to illness, Athletic Director John Johnson was unable to report on the 2010 fall season. He will either provide the Board a written report or will reschedule his presentation to the Board.

Superintendent Mark Swanson's district activity update included invitations to Board members to attend school holiday concerts; Washington Jr. High School receipt of an \$800 grant for pioneering prevention and wellness programs; commended Tom Waldron, coordinator of instructional technology and library/media services, for his acceptance into the John Hopkins leadership program and for being selected to develop an advocacy program regarding acceptable/ethical use of mobile phones in the classroom; School District offices will be closed on December 23 and 24, and December 30 and 31, 2010; and there is not a fourth Tuesday meeting anticipated at this time.

On motion brought from committee, the Board approved the second read of the following policies: 7540 Computer Technology and Internet Acceptable Use and Safety; and 7540.05 Assistive Technology and Services.

Michael Herrity requested School Board members to review the pending resolutions that will be voted on during the 2011 Delegate Assembly in January, 2011. Herrity will attend the delegate assembly and vote on the resolutions accordingly.

On motion by Jim Protsman, seconded by J.J. Ploederl, the Board voted to approve the administrator compensation proposal for 2009-10. Motion carried 5-2 (Herrity, Carey opposed).

Judy Carey clarified her opposing vote on the one-year administrator compensation proposal in lieu of the two-year proposal, with 0% increase for both years and status quo. She stated that failure to approve the two year proposal showed disrespect toward the administrators and would result in future budget planning problems. Carey reiterated that a good administrator pays for him/herself. Board members voiced concerns about the year two proposal in light of legislative uncertainties.

Referral was made by J.J. Ploederl to the Policy/Personnel Committee for the School Board to approve all individual hirings/postings prior to any action being taken to post or fill positions.

Judy Carey requested that Superintendent Mark Swanson bring in a qualified individual to speak to the School Board to discuss responsibilities of the Board of Education. Superintendent Swanson will look into finding a suitable presenter for this request.

At 8:05 p.m., motion was made by Michael Herrity, seconded by Lee Braunel, and carried, to adjourn to closed session.

At 9:30 p.m., motion was made by Lee Braunel, seconded by Tim Newberg and carried, to adjourn (from closed session).

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
January 11, 2011

A regular meeting of the Board of Education was called to order by President Chrystal Myer at 6:01 p.m. Members present were Mr. Michael Herrity, Mr. Jim Protsman, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Absent: Ms. Judy Carey

A motion was made by Michel Herrity, seconded by Tim Newberg, and unanimously carried by roll call vote to convene in closed session for the purposes of considering the employment and performance evaluation data of specific employees over whom the Board of Education exercises jurisdiction and has responsibility, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes; considering the employment, promotion, compensation, and performance evaluations of administrative staff, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes; discussing and identifying School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes; and the annual performance evaluation of the superintendent of schools of the school district, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:03 p.m. and began with the pledge of allegiance.

A motion was made by Michael Herrity, seconded by Tim Newberg, and carried, to approve the minutes of the December 14, 2010, regular meeting.

Principal Kathy Lemberger and LHS technology instructor Derek Fallon described how technology and design are integrated into project-based instruction. The following students presented overviews of recent learning projects: Anna and Miles Sonnenberg, mechanical and architectural design project; Alexandrine Dunlap, IB Group VI project; and Brett Schuette, LYC Youth Options, technology.

Policy and Personnel Committee Chairperson Michael Herrity reported on the December 20, 2010, meeting, wherein policies were discussed, to be brought forward to the Board at the January 11, 2011, Board meeting. The following policies were brought forward for a first read: Policy 1220 Employment of the Superintendent; Policy 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability; Policy 2260.02 English Language Proficiency; Policy 2414 Human Growth and Development; Policy 3122 (Professional Staff) Nondiscrimination and Equal Employment Opportunity; Policy 3160 (Professional Staff) Physical Examination; Policy 3236 (Professional Staff) Receipt of Legal Documents by District Employees; Policy 3362 (Professional Staff) Employee Anti-Harassment; Policy 3430.01 (Professional Staff) Family & Medical Leave of Absence ("FMLA"); Policy 4122 (Support Staff) Nondiscrimination and Equal Employment Opportunity; Policy 4160 (Support Staff) Physical Examination; Policy 4236 (Support Staff) Receipt of Legal Documents by District Employees; Policy 4362 (Support Staff) Employee Anti-Harassment; Policy 4430.01 (Support Staff) Family & Medical Leave of Absence ("FMLA"); Policy 5517 (Students) Student Anti-Harassment; and Policy 8405 Environmental Health and Safety Program. Also, a proposed hiring process through the Board of Education was discussed. The current hiring process was described, and the Committee agreed to continue the process as it currently exists. No action was taken.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried, to approve voucher #135 totaling \$3,700,963.29, and voucher #139 totaling \$2,296,671.39, for a total of \$5,997,634.68. Also presented was the financial statement for the month ending December 31, 2010.

Director of Business Services Ken Mischler spoke briefly about preparation of the District's budget for 2011-2012 and referred to the booklet that Board members received, containing the proposed budget calendar/timeline, list of budget responsibilities, list of accounts, and budget request forms.

It was moved by Michael Herrity, seconded by Jim Protsman, and carried unanimously (6-0), to approve the availability of funds for scholarships and loans from the Manitowoc Board of Education Trust Fund in 2011, and that \$260,000 be authorized for initial or continuing student loans for 2011.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of four retirements, one termination, hire of support staff, level movement for six teachers on the teacher salary schedule, and extra-curricular activities. Superintendent Swanson commended LHS Principal Keith Shaw and Wilson Jr. High School Principal Darlene Wotachek for their years of service to the District. Motion was made by Michael Herrity, seconded by Jim Protsman, and carried, to approve the Personnel Report as presented.

Athletic Director John Johnson reported on the 2010 fall season. Included in highlights of each sport were numerous individual acknowledgements.

Superintendent Mark Swanson's district activity update included:

- Principal Kathy Lemberger introduced four students who invited Board members to Challenge Day at Washington Jr. High School on February 1, 2 or 3. A one-half hour training for adult facilitators will commence at 7:00 a.m. each day, with event activities from 7:45 a.m. to 2:50 p.m. Persons must attend for the full day. Students Ellie Brockman, Lainey Braun, Aysha Yang and Carl Sanz conveyed the event's purpose of fighting bullying by creating a proactive environment and gaining respect for peers and teachers.
- A recent Herald Times Reporter article on literacy featured Principal Deb Shimanek, Pam Aikins and Patty Maala.
- DPI representatives in the district are currently auditing the school lunch program.
- Superintendent Swanson and some Board members will attend the state education convention next week.
- CESAs 7 and 8 will hold a special retreat for school board members on January 31, 2010. At the dinner meeting in Green Bay, discussions will include Board protocol, Response to Intervention, and school law (by Davis and Kuelthau).

School Board members discussed resolutions that will be voted on during the 2011 Delegate Assembly. In particular, Board member Lee Braunel requested support of Resolution 11-03, Unfunded Mandates.

The administrative compensation agenda item was tabled until the January 25, 2010, noon Board meeting which will begin in closed session.

Motion was made by Lee Braunel, seconded by Jim Protsman, and carried unanimously (6-0), to approve the receipt of land donated by Lakeside Machine Shop (Willy Rahr) to the Manitowoc Public School District, with gratitude.

A finance and budget committee meeting will be scheduled in the near future.

At 8:11 p.m., motion was made by Lee Braunel, seconded by Tim Newberg, and carried, to adjourn to closed session.

At 9:16 p.m., motion was made by J.J. Ploederl, seconded by Tim Newberg, and carried, to adjourn (from closed session).

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
February 8, 2011

A regular meeting of the Board of Education was called to order by President Chrystal Myer at 6:02 p.m. Members present were Mr. Michael Herrity, Mr. Jim Protsman, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Absent: Ms. Judy Carey

A motion was made by Michael Herrity, seconded by Lee Braunel, an unanimously carried (6-0) by roll call vote to convene in closed session for the purpose of considering the employment and performance evaluation data of specific employees over which the Board of Education exercises jurisdiction and has responsibility, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes; and discussion and identification of School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance.

A motion was made by Michael Herrity, seconded by Tim Newberg, and carried, to approve the minutes of the January 11, 2011, regular meeting and the January 25, 2011, special meeting.

Monroe Principal Bill Bertsche introduced teacher Kim Gauer who spoke about her third and fourth grade multiage classroom. Twelve of her students read about their class, highlighting routines and key attributes of the classroom community from their PowerPoint Presentation. Some topics included: why we like multiage; the warm-up helps our brain get ready to learn; community, whole group reading, reading workshop, language workshop, S.S.R. (sustained silent reading), math, writer's workshop, specials, science, social studies, and technology.

Buildings and Grounds Committee Chairperson Lee Braunel reported on the January 25, 2011, meeting wherein Pete Holm gave a presentation to the committee with design changes for the Ron Rubick Municipal Field. Architect and former Lincoln High School student Dave Heller, assisted by Pete Holm, presented proposed changes to the Board of Education. Some of the changes include two new covered ticket booths, gates, paver bricks, a bench, trees, shrubs, fencing, and a Ron Rubick memorial plaque. On motion brought forward from committee, the Board unanimously approved (6-0) to accept the changes to the Ron Rubick Municipal Field as presented.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried, to approve voucher #141 totaling \$3,569,972.96, and voucher #144 totaling \$2,039,611.01, for a total of \$5,609,583.97. Also presented was the financial statement for the month ending January 31, 2011.

Director of Business Services Ken Mischler presented second Friday enrollment numbers as of January 14, 2011. Students reported to the Department of Public Instruction on the PI-1563 Pupil Count Report totaled 5,503, a decrease of 30 students, representing a .54% decrease.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of three retirements, three resignations, hire of support staff, level movement for nine teachers on the teacher salary schedule, and extra-curricular activities. Motion was made by Michael Herrity, seconded by Lee Braunel, and carried, to approve the Personnel Report as presented.

Jim Protsman moved to approve the list of administrators who will receive contracts for the 2011-2012 school year. The motion was seconded by Michael Herrity and unanimously approved (6-0).

Board member Michael Herrity reported on the Wisconsin Association of School Boards resolutions that were voted on at the State Education Convention in February, 2011. Some topics of discussion included utilization of the common school fund and the Senate's proposed open enrollment bill which would extend the timeline for accepting open enrollments.

Superintendent Mark Swanson's district activity updated included:

- May 27, 2011, will be the snow makeup day for the February 2, 2011, snow day;
- This is National School Counselor Week; Superintendent Swanson acknowledged school counselors in attendance;
- Career and Technology Education Coordinator Kari Krull was commended for being asked to present at the national STEM (science, technology, engineering and mathematics) conference in Washington D.C. in April, all expenses paid.

On motion brought from committee, the Board approved the second read of the following policies: Policy 1220 Employment of the Superintendent; Policy 2260.01 Section 504/ADA Prohibition Against Discrimination Based on Disability; Policy 2260.02 English Language Proficiency; Policy 2414 Human Growth and Development; Policy 3122 (Professional Staff) Nondiscrimination and Equal Employment Opportunity; Policy 3160 (Professional Staff) Physical Examination; Policy 3236 (Professional Staff) Receipt of Legal Documents by District Employees; Policy 3362 (Professional Staff) Employee Anti-Harassment; Policy 3430.01 (Professional Staff) Family & Medical Leave of Absence ("FMLA"); Policy 4122 (Support Staff) Nondiscrimination and Equal Employment Opportunity; Policy 4160 (Support Staff) Physical Examination; Policy 4236 (Support Staff) Receipt of Legal Documents by District Employees; Policy 4362 (Support Staff) Employee Anti-Harassment; Policy 4430.01 (Support Staff) Family & Medical Leave of Absence ("FMLA"); Policy 5517 (Students) Student Anti-Harassment; and Policy 8405 Environmental Health and Safety Program.

On motion by Lee Braunel, seconded by Tim Newberg, motion carried to adjourn at 8:09 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
February 17, 2011

A special meeting of the Board of Education was called to order by President Chrystal Myer at 5:00 p.m. Members present were Mr. J.J. Ploederl, Mr. Tim Newberg, Mr. Michael Herrity, and Ms. Chrystal Myer. Also present was Superintendent Mark Swanson.
Members absent: Ms. Judy Carey, Mr. Lee Braunel, Mr. James Protsman

A motion was made by J.J. Ploederl, seconded by Tim Newberg, and carried unanimously by roll call vote (4-0) to convene in closed session for the purpose of discussing and identifying School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The Board reconvened in open session.

On motion by J.J. Ploederl, seconded by Michael Herrity, the Board voted unanimously (4-0) by roll call vote to approve the MEA contract for 2010-2011.

Motion was made by J.J. Ploederl, seconded by Tim Newberg, and carried to adjourn at 5:12 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
February 22, 2011

A special meeting of the Board of Education was called to order by President Chrystal Myer at 12:00 noon on February 22, 2011. Members present were Mr. Jim Protsman, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, Mr. Michael Herrity, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Members absent: Ms. Judy Carey

Directors present included Ken Mischler, Marcia Flaherty, and Andrea Holschbach.

Marcia Flaherty introduced Lincoln High School mathematics department head Christopher (Kit) Deubler, and UW-Manitowoc faculty members Dr. Todd Corley, Assistant Professor of Mathematics, and Dr. Brian Murphy, Associate Professor of Mathematics.

Marcia Flaherty explained the need for improved mathematics skills by MPSD students in order to transition successfully to college level mathematics classes.

Kit Deubler shared the following topics for teachers: To have members from the two schools observe teachers at the other school; (UW-Manitowoc staff members were particularly anxious to view IB classes in progress); To look at lists of former MPSD students that ended up in 091 (remedial math) at UW-Manitowoc; To check for a correlation between EMPT (Early Mathematics Placement Test) scores and the number of high school math courses taken and ACT scores; To check what STEM (Science, Technology, Engineering and Mathematics) opportunities are available for MPSD students through UW-Manitowoc; To discuss the type of questions that students could expect on the EMPT; and to create a refresher course at UW-Manitowoc to help students meet standards.

Kit reaffirmed the importance of the District goal objective stating, "...We will continue our collaborative efforts with area school districts, municipalities, institutions of higher learning, and area businesses to increase our ability to provide additional opportunities for our students as efficiently as possible."

A UW-Manitowoc non-credit math class (091) became available to students that did not qualify for college math classes. The costly non-credit class participation "exploded" and teaching staff investigated to find out why. It was suggested that UW staff provide high school juniors with access to math placement exams, so students could prepare accordingly. Superintendent Swanson indicated that Lakeshore Technical College is also concerned with students' career readiness for math.

Concerns reflected how to ascertain that students are adequately prepared for college level math.

Andrea Holschbach presented the rationale behind requesting Board of Education approval of preliminary notices of layoff for twenty-seven teachers. On motion by Michael Herrity, seconded by Lee Braunel, the preliminary notices of layoff were unanimously (6-0) approved as presented.

On motion by Michael Herrity, seconded by Tim Newberg, motion carried to adjourn at 1:03 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
March 22, 2011

A special meeting of the Board of Education was called to order by President Chrystal Myer at 12:00 noon. Members present were Mr. Jim Protsman, Mr. Lee Braunel, Mr. Tim Newberg, and Ms. Chrystal Myer. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Members absent: Mr. J.J. Ploederl, Ms. Judy Carey, and Mr. Michael Herrity

A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried (4-0) by roll call vote to convene in closed session for the purpose of considering the employment, promotion, compensation, and performance evaluation of candidates who may be qualified to serve as Lincoln High School Principal, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The Board reconvened in open session at 12:29 p.m.

On motion brought forward from the Finance and Budget Committee, the Board unanimously (4-0) approved \$25,055 in purchases from the Kupper Fund. The requests were preapproved by central administration and then the committee.

Discussion was held regarding the 2011-2012 budget. Key points included the 5.5% revenue limit reduction (\$3,065,322), the requirement that all employees pay 5.8% of their salaries into the Wisconsin Retirement System, and the (unknown) reduction in aid that is estimated at \$2.7 million. Health insurance is trending at an 11% annual increase, although MPSD is closer to 9%. Education Jobs Act funds that must be used within two years, will be used next year. The custodial contract is effective through December 31, 2011. Other employee groups will start paying (health insurance and retirement contributions) on July 1, 2011. There are currently 16 retirements expected at the end of the 2010-11 school year.

On motion by Lee Braunel, seconded by Tim Newberg, and carried, the meeting adjourned at 1:02 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
March 8, 2011

A regular meeting of the Board of Education was called to order by Vice President Michael Herrity at 6:07 p.m. Members present were Mr. Jim Protsman, Ms. Judy Carey, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, and Mr. Michael Herrity. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Absent: Ms. Chrystal Myer

A motion was made by J.J. Ploederl, seconded by Tim Newberg, an unanimously carried (6-0) by roll call vote to convene in closed session for the purpose of discussion and identification of School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association bargaining unit, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance.

A motion was made by Lee Braunel, seconded by Tim Newberg, and carried, to approve the minutes of the February 8, 2011, regular meeting and the February 17 and February 22, 2011, special meetings.

International Baccalaureate (IB) Program Coordinator Michelle Jacobson introduced Lincoln High School IB seniors Nermana Trujilic, Dylan Grewal, Trevor Bennin and Stephanie Hoznik, who discussed their extended essays. Students reported on the extended essay process, what they learned, and their future plans.

Bob Jome of 944 Lincoln Boulevard, Manitowoc, spoke regarding the budget repair bill and requested the Board to consider petitioning the Governor's office.

Curriculum Committee chairman Jim Protsman reported on the February 16, 2011, meeting held to review MPSD Academy course proposals, textbook adoption proposals, and learn about Super Camp. On motion brought from committee, all summer academy courses were approved as presented, including a new course, *Incorporating 21st Century Skills in the Classroom*. School Board member Tim Newberg's son, Austin Newberg, gave a presentation on Super Camp, which he attended in Lake Forest, Illinois. Board member Tim Newberg is investigating the possibility of a similar "Mini-Super Camp" being offered at the Rahr Memorial School Forest.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Judy Carey, seconded by Jim Protsman, and unanimously carried, to approve voucher #146 totaling \$3,712,853.22, and voucher #149 totaling \$2,238,373.68, for a total of \$5,951,226.90. Also presented was the financial statement for the month ending February 28, 2011.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of three retirements, five resignations, hire of support staff, level movement for eleven teachers on the teacher salary schedule, and extra-curricular activities. Motion was made by Lee Braunel, seconded by J.J. Ploederl, and carried, to approve the Personnel Report as presented.

It was moved by J.J. Ploederl, seconded by Lee Braunel, and carried unanimously (6-0), to approve the list of teachers who will receive contracts for the 2011-2012 school year.

On motion by Judy Carey, seconded by Tim Newberg, and carried (5-1, Ploederl opposed), the Board approved final notices of layoff as presented.

Andrea Holschbach outlined the hiring procedures/interview process for the Lincoln High School principal position. Board members were invited to be involved in the interview process for six candidates on March 18.

Superintendent Mark Swanson's district activity update highlighted Destination Imagination sending 15 teams to regionals and qualifying for state competition; the impressive March Youth Art Month exhibit at the Rahr West Art Museum; and a 4th Tuesday meeting will be held to address budget issues.

On motion by Jim Protsman, seconded by Tim Newberg, and carried, a proposed school trip for the Lincoln Alternative Program (LAP)/Get Waxed Candle Club, to Washington D.C. on May 3 to May 5, 2011, was approved.

On motion by Judy Carey, seconded by Tim Newberg, and carried, a proposed school trip for Lincoln High School's French Live 2012 Summer School Course to Bordeaux, France, was approved.

On motion by Lee Braunel, seconded by Tim Newberg, motion carried to adjourn at 8:15 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
April 12, 2011

A regular meeting of the Board of Education was called to order by Vice President Michael Herrity at 5:30 p.m. Members present were Mr. Michael Herrity, Mr. Jim Protsman, Ms. Judy Carey, Mr. Lee Braunel, Mr. J.J. Ploederl, and Mr. Tim Newberg. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.
Absent: Ms. Chrystal Myer

A motion was made by Lee Braunel, seconded by Tim Newberg, an unanimously carried (6-0) by roll call vote to convene in closed session for the purposes of considering the employment, promotion, compensation, and performance evaluation of candidates who may be qualified to serve as Lincoln High School Principal, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes; and the annual performance evaluation of the Superintendent of Schools of the School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance.

A motion was made by Judy Carey, seconded by Jim Protsman, and carried, to approve the minutes of the March 8, 2011, regular meeting and the March 22, 2011, special meeting.

Stangel Elementary School Principal Deb Shimanek introduced 5th and 6th grade Stangel "Gigabytes", a student technology support team that mentors adults at Stangel. Students described their roles in website maintenance, website resources, power point presentations, and introducing new technology. Board members viewed the presentation, "What Does a Gigabyte Do?" Teacher Anna Beatty accompanied students who completed a Disney World Challenge/service project for environmental awareness. Students presented Board members with tee-shirt bags made from used tee-shirts to replace plastic bags.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried, to approve voucher #152 totaling \$3,681,004.07, and voucher #155 totaling \$3,552,701.66, for a total of \$7,233,705.73. Also presented was the financial statement for the month ending March 31, 2011.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of fifteen retirements, three resignations, hire of support staff, level movement for nine teachers on the teacher salary schedule, extra-curricular activities, and a leave of absence request. Director Holschbach and Superintendent Swanson announced the selection of Luke Valitchka as the new principal for Lincoln High School, as included in the Personnel Report. Motion was made by Jim Protsman, seconded by Lee Braunel, and carried, to approve the Personnel Report as presented.

On motion by J.J. Ploederl, seconded by Tim Newberg, and carried, elementary and secondary staffing recommendations for 2011-12 were unanimously (6-0) approved as follows: Elementary: Franklin +1, Jackson -2, Jefferson 0, Madison -.5, Monroe -.5, Stangel -1 and Riverview -1, for a total of -4; secondary: Business Ed. 0, Family and Consumer Science +.1, Tech Ed -0.4, Art +.1, Phy Ed -0.3, English -0.1, Foreign Language +.2, Math 0, Science -0.4, Social Studies -0.1, Music -1.0 and Alternative Education -1.0, for a total of -2.9, for an overall reduction in staffing of -6.9. Andrea Holschbach announced that all 23 teachers who received layoff notices will receive contracts for 2011-12.

The Certification of the Board of Canvassers prepared by Director of Business Services Ken Mischler, certifying the number of votes cast in the April 5, 2011, Board of Education election, was referenced. Board member Judy Carey was recognized for her 27 years of service on the School Board, and re-elected Board member Lee Braunel was congratulated.

On motion by Lee Braunel, seconded by Tim Newberg, the Board agreed to hold its organizational meeting at 12:00 noon on Tuesday, April 26, 2011.

Athletic Director John Johnson reported on the winter sports season which included hockey, boys basketball, boys swimming, wrestling, gymnastics, and girls basketball. John's report included numerous team and personal highlights.

Director of Elementary and Secondary Education Marcia Flaherty reported on 2010 Wisconsin Knowledge and Concepts Exam (WKCE) and Wisconsin Alternate Assessment (WAA). All students in grades 3-8 and 10 were assessed in reading and math; students in grades 4, 8 and 10 were tested in language arts, science and social studies. 100% of students are required to be proficient in reading and mathematics by 2013-14, according to the No Child Left Behind Act. For 2010, proficiency was required at 80.5% reading and 68.5% mathematics. The District did attain the required proficiency levels. Discussion ensued regarding the District's inability to close the gap as projected between students with disabilities and students without disabilities.

On motion brought from committee, the following textbooks were adopted as presented: *Biology* by Kenneth R. Miller and Joseph S. Levine; and *The Annotated Mona Lisa - A Crash Course in Art History* by Carol Strickland and John Boswell.

On motion by Jim Protsman, seconded by Judy Carey, and carried, a proposed school trip to Spain was approved for the Spanish Live Summer School Course during the summer of 2012.

School Board Vice-President/Clerk Michael Herrity discussed the possibility of submitting a resolution to the State of Wisconsin to convey (the school district's) opposition to the Budget Repair Bill, which eliminated substantial collective bargaining rights. Herrity requested a straw vote to ascertain whether it would be worth crafting a resolution. Tim Newberg opposed the resolution. Herrity indicated that, with the Board's approval, he would work toward crafting a resolution.

Superintendent Swanson presented Board member Judy Carey with a plaque recognizing her for 27 years of service on the Manitowoc Public School District Board of Education. Judy offered a reflection on the 27 years of progress made within the School District.

On motion by Tim Newberg, seconded by J.J. Ploederl, motion carried to adjourn at 8:46 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Chrystal Myer
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
April 26, 2011

A special meeting of the Board of Education was called to order by Superintendent Mark Swanson at 12:00 noon on Tuesday, April 26, 2011. The following Board members were present: Mr. Michael Herrity, Ms. Chrystal Myer, Mr. Jim Protsman, Ms. Karen Rohrer, Mr. Lee Braunel, Mr. J.J. Ploederl, and Mr. Tim Newberg. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Superintendent Mark Swanson began the organizational meeting by reviewing the procedures for conducting School Board elections.

Jim Protsman nominated Chrystal Myer for the office of President. J.J. Ploederl nominated Michael Herrity for the office of President. There being no further nominations, nominations were closed. Ballots were distributed and the subsequent vote resulted in Michael Herrity being elected as President. Michael Herrity received 4 votes. Chrystal Myer received 3 votes.

Jim Protsman nominated Tim Newberg for the office of Vice-President/Clerk. There being no further nominations, nominations were closed. Ballots were distributed and the subsequent vote resulted in Tim Newberg being elected as Vice-President/Clerk. Tim Newberg received 5 votes. Chrystal Myer received 1 vote. J.J. Ploederl received 1 vote.

Jim Protsman nominated Lee Braunel as Treasurer. There being no further nominations, nominations were closed. Ballots were distributed and the subsequent vote resulted in Lee Braunel being unanimously elected as Treasurer.

Board President Michael Herrity made the following committee assignments for 2011-2012: Buildings and Grounds – Tim Newberg, Chair, Lee Braunel, Karen Rohrer; Curriculum – Jim Protsman, Chair, Chrystal Myer, Karen Rohrer; Finance and Budget – Lee Braunel, Chair, Tim Newberg, J.J. Ploederl; Personnel & Policy – Chrystal Myer, Chair, Jim Protsman, J.J. Ploederl; District Collaboration Committee - Lee Braunel; City Recreation Board Representative – John Johnson. Appointments made to Curricular Advisory Committees were: Drug Free Schools (AODA)/Human Growth & Development – J.J. Ploederl; School Forest – Lee Braunel; Gifted and Talented – Chrystal Myer; Business Education Partnership Council – Lee Braunel.

Lee Braunel was appointed as the District's representative to the Cooperative Educational Service Agency annual convention to be held on Wednesday, May 11, 2011, at 6:30 p.m. at the CESA 7 facility in Ashwaubenon.

On motion by Jim Protsman, seconded by Tim Newberg, motion carried to adjourn at 12:17 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Michael A. Herrity
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
May 10, 2011

A regular meeting of the Board of Education was called to order by President Michael Herrity at 5:03 p.m. in the Lincoln High School auditorium. Members present were Mr. Jim Protsman, Mr. Lee Braunel, Mr. J.J. Ploederl, Mr. Tim Newberg, Mr. Michael Herrity, Ms. Karen Rohrer (arrived 6:05 p.m.), and Ms. Chrystal Myer (arrived 6:20 p.m.). Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried (5-0) by roll call vote to convene in closed session for the purposes of developing collective bargaining strategy with respect to the labor contract between the School District and the Manitowoc Education Association, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes; and considering the annual performance evaluation of the Superintendent of Schools of the School District, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 7:00 p.m. and began with the pledge of allegiance.

A motion was made by Chrystal Myer, seconded by Tim Newberg, and carried, to approve the minutes of the April 12, 2011, regular meeting and the April 26 and May 3, 2011, special meetings.

Band teacher Kristen Woller talked about a Comprehensive Music through Performance (CMP)-based project completed by her 6th graders. Students from Franklin, Jefferson and Monroe demonstrated how “teaching with intention, performing with understanding” allows for creativity.

Coordinator of Business Education, Family and Consumer Education, Technical Education and Vocational Education, Kari Krull, and Youth Apprenticeship Program Liaison Rick Conrad talked about opportunities afforded students through the Youth Apprenticeship Program. Krull informed the Board that there are currently 41 students in the Manitowoc County Youth Apprenticeship Program.

Michelle Preussler of 2007 Lake Aire Drive, Sheboygan, WI, spoke in her capacity as chief negotiator for the Manitowoc Education Association. She thanked the School Board for agreeing to enter into negotiations for a one-year contract extension with the MEA.

Chairperson Jim Protsman reported on the April 20, 2011, Curriculum Committee meeting which was held to discuss the possible addition of a K-12 Math Specialist, to begin with the 2011-2012 school year. On motion brought forward from committee, the Board unanimously agreed to hire a K-12 Math Specialist, commencing with the 2011-2012 school year.

Chairperson Tim Newberg reported on the May 3, 2011, Buildings and Grounds Committee meeting, which consisted of an update on the JFK project; JFK wood floor refinishing; lighting/boiler projects (QSCB) update, and facilities use guidelines update. On motion brought from committee, the Board unanimously approved revisions to the "Rules and Regulations for Use of School Buildings, Equipment, and Grounds".

Steve Smith, executive director of the YMCA, spoke about the facility's collaborative efforts with the school district and community, and in particular the YMCA's afterschool program. Steve indicated that the YMCA is now called "the Y". He emphasized priorities of youth development, healthy living and stability.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Lee Braunel, seconded by Tim Newberg, and unanimously carried, to approve voucher #157 totaling \$5,707,719.58, and voucher #159 totaling \$3,616,171.38, for a total of \$9,323,890.96. Also presented was the financial statement for the month ending April 30, 2011.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of one resignation, hire of professional staff, and level movement for five teachers on the teacher salary schedule. Motion was made by Jim Protsman, seconded by J.J. Ploederl, and unanimously carried, to approve the Personnel Report as presented.

A motion to approve the list of Lincoln High School seniors, who will receive scholarship awards at the May 25, 2011, ceremony at Lincoln High School was made by Chrystal Myer, seconded by Tim Newberg, and carried.

Superintendent Mark Swanson's District Activity update included:

- Director of Business Services Ken Mischler is the recipient of the Wisconsin Association of School Business Official's prestigious Wallace E. Zastrow Award, and acknowledged Ken's part in writing "The Budget Cycle Handbook";
- The annual Rahr Memorial School Forest Festival will be held on Saturday, May 14 from 1-4 p.m.;
- Two graduation dates coming soon are:
 - McKinley Academy – June 2, 2011; and
 - Lincoln High School – June 10, 2011.
- The Quarter Century Club dinner will be Wednesday 18 at the Holiday Inn;
- The MEA retirement banquet in at the Holiday Inn on May 11; and
- There will be a 4th Tuesday Board meeting on June 24, 2011.

Michael Herrity was appointed as the Board's representative and Tim Newberg as the alternate representative to the 2012 Delegate Assembly at the Wisconsin Association of School Boards Convention held in January 2012.

A committee referral is needed for the Policy and Personnel Committee regarding the procedure for hiring varsity coaches.

On motion by Tim Newberg, seconded by Chrystal, motion carried to adjourn from open session at 8:21 p.m.

At 9:17 p.m., motion was made by Lee Braunel, seconded by Tim Newberg, and carried, to adjourn (from closed session).

Respectfully submitted,
Rebecca McLafferty, Secretary

Michael A. Herrity
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
May 17, 2011

A special meeting of the Board of Education was called to order by Michael Herrity at 5:02 p.m. on Tuesday, May 17, 2011. The following Board members were present: Mr. Jim Protsman, Ms. Karen Rohrer, Mr. Lee Braunel, Mr. J.J. Ploederl, and Mr. Michael Herrity. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Absent: Ms. Chrystal Myer, Mr. Tim Newberg.

A motion was made by Jim Protsman, seconded by J.J. Ploederl, and carried unanimously (5-0) by roll call vote to go into closed session for the purpose of discussing and identifying School District collective bargaining strategy with respect to successor collective bargaining contracts with the Manitowoc Education Association, the secretarial/clerical bargaining unit, the custodial/maintenance collective bargaining unit, and the Manitowoc Educational Paraprofessionals bargaining unit, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

On motion by Lee Braunel, seconded by Jim Protsman and carried, the meeting adjourned from closed session at 7:37 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Michael A. Herrity
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
May 24, 2011

A special meeting of the Board of Education was called to order by Board President Michael Herrity at 12:00 noon on Tuesday, May 24, 2011. The following Board members were present: Ms. Chrystal Myer, Mr. Jim Protsman, Mr. Lee Braunel, Mr. J.J. Ploederl, and Mr. Michael Herrity. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty. Absent: Mr. Tim Newberg, Ms. Karen Rohrer

Athletic Director John Johnson introduced "The Life of an Athlete" program, which is promoted by John Underwood, President of the American Athletic Institute. The program is an approach to preventing underage drinking and drug use, and is incorporated into a school's code of conduct. The program is based on the fact that "getting drunk erases 14 days of physical training".

Athletic Director Johnson requested the Board consider adopting "The Life of an Athlete" program as part of the MPSD code of conduct. Superintendent Swanson informed Director Johnson that his request would be referred to the Policy and Personnel Committee for consideration.

The presentation included:

- The goal that all 8 schools in the district within Manitowoc County would match, or have consistent, athletic codes;
- Student Miles Sonnenberg spoke regarding the importance of enforcing the code and encouraging those who choose to do the right thing by holding them accountable;
- Student Alex Spindler talked about taking the self-report component out of the code, stating that it rewards someone for getting caught and that consequences should be equal, with honesty expected at all levels;
- Student Morgan Stokes stressed the importance of getting parents on board, that "parents who host (underage drinking/drug use) lose the most", and parent hosting lists are created for accountability purposes.
- Student Elise Damman spoke about consistency in enforcing the athletic code for grades 7-12 and informed the Board that the Dare program is for grades 5 and 6 participation, but grades 7 and 8 become more exposed to alcohol/drugs and experimentation. She suggested that those grades need additional alternative options.
- LHS Basketball Coach Brian Gallagher spoke in support of the program and talked about the honesty clause which decreases consequences and usually involves consumption of alcohol. He requested that the clause be removed and that it is used "to minimize the damages".
- John Johnson interjected that it is vitally important that the athletic code is not perceived as "black and white", but that kids and parents be educated.
- Annie Short, grant coordinator for the Northeastern Wisconsin Area Health Education Center (NEWAHEC), encouraged statewide consistency of the program. She commended Director Johnson's efforts that have garnered support from many school students. Her agency will support the district in future efforts to adopt this program.
- Director John Johnson reiterated the belief that this program is in the best interests for the students of Manitowoc County.

Chrystal Myer asked the names of the eight schools in Manitowoc County, which were reported as Roncalli High School, Manitowoc Lutheran High School, Mishicot High School, Two Rivers High School, Valders High School, Reedsville High School, Kiel High School, and Lincoln High School.

J.J. Ploederl inquired about current consequences for drinking and drug usage. Director Johnson indicated that with the 1st violation, the student will miss 25% of the season contests. The current self-report clause stresses notification within 24 hours and reduces the days by 15%. The second violation garners 50% of season contests missed and the third violation is final.

Chrystal Myer inquired about a code of conduct for coaches. Director Johnson replied that there is currently not a set code of conduct for coaches. There was some question regarding an employment contract with coaches and how consequences would be outlined.

Lee Braunel voiced his support for the program, indicating that if the Board backs the program, members will have to “stand fast” in light of the cultural change which may bring some resistance.

On motion by Lee Braunel, seconded by Chrystal Myer, and carried, the meeting adjourned at 12:57 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Michael A. Herrity
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
June 14, 2011

A regular meeting of the Board of Education was called to order by President Michael Herrity at 6:00 p.m. Members present were Ms. Chrystal Myer, Ms. Karen Rohrer, Mr. Lee Braunel, Mr. J.J. Ploederl, and Mr. Michael Herrity. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Absent: Mr. Tim Newberg, Jim Protsman, J.J. Ploederl (left meeting at 7:04 p.m.)

A motion was made by Chrystal Myer, seconded by J.J. Ploederl, and unanimously carried (5-0) by roll call vote to convene in closed session for the purpose of considering collective bargaining strategy with respect to the successor collective bargaining contracts with the Manitowoc Education Association, the secretarial/clerical bargaining unit, the custodial/maintenance collective bargaining unit, and the Manitowoc Educational Paraprofessionals bargaining unit, as authorized pursuant to Section 19.85(1)(e) of the Wisconsin Statutes.

J.J. Ploederl left the meeting at 7:04 p.m. The Board reconvened in open session at 7:04 p.m. and began with the pledge of allegiance.

A motion was made by Lee Braunel, seconded by Karen Rohrer, and carried, to approve the minutes of the May 10, 2011, regular meeting and the May 17 and 24, 2011, special meetings.

Chairperson Chrystal Myer read the minutes of the May 19, 2011, Policy and Personnel Committee meeting, wherein the committee voted to bring policy 6235, Fund Balance, forward for a first read. Director Mischler gave background information on the policy. Lee Braunel reaffirmed the importance of the policy's statement, "The fund balance shall be maintained at a level sufficient to avoid short term borrowing for cash flow purposes." The Board will vote on the policy at its second read, at the June 28, 2011, meeting.

The payment of vouchers was presented by Director of Business Services Ken Mischler. Motion was made by Lee Braunel, seconded by Chrystal Myer, and unanimously carried (4-0), to approve voucher #162 totaling \$2,416,856.88, and voucher #165 totaling \$2,958,488.91, for a total of \$5,375,345.79. Also presented was the financial statement for the month ending May 31, 2011.

Director of Human Resources Andrea Holschbach presented the Personnel Report consisting of two resignations, two retirements, hire of support staff and professional staff, recommended position elimination of parking lot attendant at Lincoln High School, level movement for thirteen teachers on the teacher salary schedule, and recommended approval of fall extra-curricular contracts. Motion was made by Lee Braunel, seconded by Karen Rohrer, and unanimously carried (4-0), to approve the Personnel Report as presented.

On motion by Chrystal Myer, seconded by Karen Rohrer, and unanimously carried (4-0), the Board approved expenditure of \$11,942 to First Agency, Inc., for student accident insurance coverage for the 2011-12 school year.

Athletic Director John Johnson gave a spring sports report which highlighted track, golf, softball, baseball, girls' soccer and tennis.

In Superintendent Mark Swanson's district activity report, he expressed his appreciation for the exemplary job done by staff in preparation for the high school graduation ceremony, which was held inside the JFK fieldhouse due to inclement weather. Superintendent Swanson also informed the Board that he is tentatively planning a Board retreat for late July.

In conjunction with the District's AYP status, Director of Pupil Services Dawn LeLou-Matte gave an analysis of special education students who scored basic/minimal on the WKCE in reading for 2010-11. There must be at least 40 students in a cell before the numbers can be calculated. While the WKCE test is a snapshot and shows results, the staff does not rely on those results to form their work. There is a tremendous amount of data on each student. Of the special education students who scored basic or minimal in reading, 37% made gains of 150 points or more on the SRI in one year (36% in 2010), which shows that they are "closing the gap". All special education students who take the WKCE are being assessed 3 times per year using the SRI and/or DRA. Professional Development for special education staff beginning 2011-12 will be based on the findings of this current data and comprehensive data reports will be given to each principal.

After a report by Ken Mischler, Director of Business Services, on motion by Lee Braunel, seconded by Chrystal Myer, and carried unanimously (4-0), the Board voted to raise school lunch prices by 5 cents, including 5 cents for the morning milk, as follows: Elementary schools – reimbursable lunch – from \$1.95 to \$2.00; Junior High Schools – reimbursable lunch – from \$2.05 to \$2.10; Senior High School – reimbursable lunch – from \$2.10 to \$2.15; Adult Meals remained at \$3.00; Morning Milk – from \$.25 to \$.30; Senior High School – reimbursable breakfast – from \$1.25 to \$1.30; Junior High School – reimbursable breakfast – from \$1.20 to \$1.25; and Elementary Schools – reimbursable breakfast – from \$1.15 to \$1.20.

On motion by Lee Braunel, seconded by Karen Rohrer, the Board voted unanimously (4-0) to adopt the resolution authorizing the School District to require pre-tax employee contributions to WRS.

Karen Rohrer was appointed to the Budget and Finance Committee to (temporarily) replace Tim Newberg.

At 8:19 p.m., motion was made by Lee Braunel, seconded by Karen Rohrer, and carried, to adjourn.

Respectfully submitted,
Rebecca McLafferty, Secretary

Michael A. Herrity
Board President

MINUTES OF BOARD MEETING
Manitowoc Board of Education
June 28, 2011

A special meeting of the Board of Education was called to order by Board President Michael Herrity at 12:10 p.m. on Tuesday, June 28, 2011. The following Board members were present: Ms. Karen Rohrer, Mr. Jim Protsman, Mr. Lee Braunel, Mr. J.J. Ploederl, and Mr. Michael Herrity. Also present were Superintendent Mark Swanson and Board secretary Rebecca McLafferty.

Absent: Mr. Tim Newberg, Ms. Chrystal Myer

A motion was made by Lee Braunel, seconded by Karen Rohrer, and unanimously carried (5-0) by roll call vote to convene in closed session for the purpose of considering the administrative contract proposal for 2011-2012, and superintendent compensation, (employment, promotion, compensation, and performance evaluations of administrative staff and superintendent), as authorized pursuant to section 19.85(1)(c) of the Wisconsin Statutes.

The Board reconvened in open session at 12:52 p.m.

It was moved by Jim Protsman, seconded by Lee Braunel, and unanimously carried (5-0) to approve the Administrative Contract Summary for 2011-2012, which includes a 1.6% pay increase which is reflective of the January 2011 CPI calculation.

On motion by Jim Protsman, seconded by Lee Braunel, Superintendent Swanson's compensation was approved as \$125,000 for 2011-2012 and \$132,000 for 2012-2013. Motion passed 4-1 (Ploederl opposed).

The Board unanimously approved the second read of the Fund Balance policy.

On motion by Lee Braunel, seconded by J.J. Ploederl, the meeting adjourned as 12:58 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Michael A. Herrity
Board President